

Week 7

NEWSLETTER

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TERM BREAK

from
10th April
to
23rd April



Document Requests

You can request the following:

- > Attendance Letter
- > Term Break Letter
- > Invitation Letter
- > Enrolment Letter
- > Interin Transcript

No request will be processed if there are overdue fees

Request will be processed within 15 days

DO NOT REQUEST LAST MINUTE

Request as early as possible

CATCH UP CLASSES

will be arranged during
term break.

Please be prepared
or ask academic team
for more info

**" PUSH YOURSELF
BECAUSE NO ONE
ELSE IS GOING TO DO IT
FOR YOU"**

WHAT HAPPENS IF MY COE IS CANCELLED?

- > Contact us ASAP
 - > You will not have access to LMS
- IF YOU RECEIVE ANY WARNING LETTER,
TAKE THEM SERIOUSLY AND COME SEE US.**

